

Staff Senate Educational Stipend Application Spring 2015

Must be received by December 5th to: Staff Senate Stipend Awards Committee
P.O. Box 1140
State University, AR 72467

ABOUT THE AWARD

The ASU Staff Senate educational stipend is intended to help non-faculty employees and their spouse/dependents at ASU-Jonesboro offset the cost of three undergraduate or graduate credit hours. ASU Staff Senate has awarded the following stipend amounts in previous years:

2005 – Five \$200 stipends	2010 – Ten \$300 stipends
2006 – Ten \$200 stipends	2011 – Five \$300 stipends
2007 – Fourteen \$200 stipends	2012 – Five \$300 stipends
2008 – Nine \$250 stipends	2013 - Eight \$500 stipends
2009 – Fifteen \$300 stipends	2014 – Six \$500 stipends

The award does not automatically renew. If you were awarded a stipend last year, you are not eligible this year. This is to allow others an opportunity to receive the stipend. You are encouraged to re-apply next year as long as you meet the qualifications. If you applied last year but were not selected, you may re-apply this year.

ELIGIBILITY REQUIREMENTS

- Applicant must be a current 12-month non-faculty employee on the Jonesboro campus and will enroll in three or more ASU-Jonesboro transcribed hours on the Jonesboro, Arkansas, campus in the upcoming spring semester OR

A spouse/dependent of a current 12-month non-faculty employee on the Jonesboro campus and will meet the minimum requirements to be considered full-time (for undergraduate or graduate students) under ASU-Jonesboro transcribed hours on the Jonesboro, Arkansas, campus in the upcoming spring semester.

- Employee or employee's spouse/dependent must be eligible for the ASUJ employee tuition discount.
- All classes must be taken for credit, not audit.
- Have a cumulative GPA of 2.5 or higher.
- Complete application form with the following attached:
 - Current or returning students: GPA verification form (Letter of Enrollment) from the ASU Registrar's Office, officially stamped
 - New freshmen and first-time students: High school transcript

APPLICANT INFORMATION

Current employee (12 month, non faculty)	Spouse/Dependent of current employee (currently enrolled or enrolling for first time at ASU)
ASU ID# _____	ASU ID# _____
Home address _____	Home address _____
_____	_____
Email _____	Email _____
Office phone number _____	Home/cell number _____
Classification: ____ Undergraduate ____ Graduate	Classification: ____ Undergraduate ____ Graduate
Number of hours enrolled for spring 2015 _____	Number of hours enrolled for spring 2015 _____
Total credit hours at ASU:	Total credit hours at ASU:
Number completed _____ GPA _____	Number completed _____ GPA _____
College credit hours at other institution(s):	College credit hours at other institution(s):
Number completed _____ GPA _____	Number completed _____ GPA _____
	REQUIRED: Name of parent/legal guardian or spouse who is a 12-month, non-faculty employee at ASU-Jonesboro:
	Name _____
	ASU _____ ID# _____
	Department _____
	Office phone number _____
	First full-time ASU enrollment applicants only:
	High school _____
	Graduation date _____ GPA _____

ESSAY REQUIREMENTS

Please answer the following questions in a formal essay of 350 words or less. Essay must be typed in a Microsoft Word document, Arial font, 11 point type, 1-inch margins.

1. Why should you be awarded a Staff Senate Educational Stipend?
2. Explain your degree and career goals. If you are not seeking a degree, explain how your class (es) work to enhance your job performance or prepare you for new opportunities at ASU (if current employee).
3. What other information might be helpful to the committee (such as academic honors, awards, campus or community activities, hobbies, interests, volunteer service, etc.)?

Email essay (in Microsoft Word document) as an attachment to Loretta Fulton, Educational Stipend Committee Chair, at lfulton@astate.edu. Subject line must be *Staff Senate Educational Stipend Essay*.

Attach essay as a separate document – do not include the essay text in the body of the email message.

I certify that the submitted statements are true and complete to the best of my knowledge and are made in good faith. The university is authorized to make this information available to publicly announce winners in conjunction with their connections to the university. By my signature, which appears below on this form, I do hereby authorize release to the Staff Senate Educational Stipend Committee the information requested on this form for the purpose of assessing my academic eligibility for participation in the Educational Stipend application process.

Signature: _____ Date _____

BEFORE MAILING: Make sure you meet all requirements listed on the front page of this application. If you do not meet all requirements, your application will not be considered.

Must be received on December 5, 2014 by 5:00 pm to: **Staff Senate Stipend Awards Committee**
Attn: Loretta Fulton
P.O. Box 1140
State University, AR 72467